



LAPADA

THE ASSOCIATION OF
ART & ANTIQUES DEALERS

FEES

Registration Fee

A once-only registration fee of £200 on joining, unless the applicant is already a member of a related association recognised by LAPADA, payable by cheque made out to 'LAPADA'.

Annual Subscription

The current annual subscription payable by direct debit is £ .

535 King's Road, Chelsea, London SW10 0SZ

Telephone: +44 (0)20 7823 3511 Fax: +44 (0)20 7823 3522

E-mail: lapada@lapada.org

Website: www.lapada.org

TERMS AND CONDITIONS OF LAPADA MEMBERSHIP

The following Terms and Conditions may be subject to variation from time to time and as approved by the Board of Directors.

Adherence to Code of Practice and By-Laws

Members must abide by LAPADA's Code of Practice and act in accordance with the By-laws, as provided with the Application for Membership. Contravention of the above, or any behaviour which brings LAPADA into disrepute, may result in termination of Membership.

Fees

Subscription fees are payable upon receipt of invoice and as designated by the Member upon joining. Subscription fees are to be paid by direct debit on an annual, quarterly or monthly basis. Overseas Members should pay their subscription fee by bank transfer, credit/debit card on receipt of invoice. Banking details can be found at the bottom of the invoice.

Should the Member wish to change the method and/or regularity of payment, this must be done in writing at least one (1) calendar month before the next payment falls due. Should the change be for a greater period of time between payments, e.g. from monthly to quarterly payments, this will take effect at the next cycle of the new period, the more frequent payment being taken until then. Failure to pay the subscription fee at the agreed time may result in termination of Membership.

LAPADA members shall pay the subscription fees for one full year.

Resignations should be made in writing at least one month before the renewal of the annual subscription falls due.

Display & Use of Logo

Members shall have the right to display the LAPADA logo whenever trading under the Company name by which they were granted Membership, inclusive of shop premises, when exhibiting at Fairs, and in the Company's official digital media. Members will be listed in the LAPADA Directory of Members and on the LAPADA website. Should Membership lapse, the continued use of the LAPADA name and/or logo in any form is a criminal offence under The Consumer Protection from Unfair Trading Regulations 2008.

LAPADA Members may also use the CINOA logo, but must immediately discontinue its use upon lapse of LAPADA Membership unless entitled to CINOA Membership through another avenue.

Benefits

Members shall have access to all benefits LAPADA offers at any given time. LAPADA retains the right to change external partners. Membership benefits with external partners may not continue once a Member has left the Association.

Conciliation

Should a Member experience a disagreement with a customer, either the Member and/ or the customer may approach LAPADA to provide a Conciliation service. The facts will be considered and an amicable agreement sought. Should either party discontinue involvement in the Conciliation process, or should an agreement fail to be reached, LAPADA's conciliation services must necessarily come to an end.

LAPADA Fair Berkeley Square

Members shall have the exclusive right to apply to exhibit at LAPADA Fair Berkeley Square; however Membership does not guarantee a stand at the Fair and is subject to application and decision by the Fair Committee. Stand bookings are not finalised until the deposit has been received, and may be offered to other Members. In order to participate in the fair all membership fees must be paid to date.

Conference and Seminars

Members may purchase tickets for the annual LAPADA Conference, and attend various seminars throughout the year. Announcements of these events will be simultaneous to all the Membership, and places are allocated on a first-come, first-served basis. Waiting lists are prepared but there can be no guarantee of a place until payment, if applicable, is processed.

Complaints

As a not-for-profit Membership organisation, LAPADA's aim is to best serve its Members and maintain a high standard for the reputation of the trade. Staff members are always available to speak to Members over the telephone, or members can use the email address Lapada@lapada.org. Formal complaints should be addressed to the CEO.



LAPADA

THE ASSOCIATION OF
ART & ANTIQUES DEALERS

MEMBERSHIP APPLICATION

535 King's Road, Chelsea, London SW10 0SZ

Telephone: +44 (0)20 7823 3511 Fax: +44 (0)20 7823 3522

E-mail: lapada@lapada.org

Website: www.lapada.org

APPLICATION DETAILS

Professional art and antiques dealers who wish to benefit from membership of the Association should apply by completing this application form and sending it to the Association's offices at:

535 King's Road, London SW10 0SZ.

Minimum Requirements for Membership

- at least three years' experience in the trade
- VAT/ National Sales Tax registration
- acceptance of the Association's Term and Conditions, By-laws and Code of Practice (copies are available from the LAPADA office)
- satisfactory references
- acceptance by the Association's Board of Directors.

Fees

A once-only **Registration Fee** on joining, unless the applicant is already a member of a trade-related association recognised by LAPADA.

Annual Subscription

Payable either by monthly, quarterly or annual direct debit. The current subscription rate can be found on the direct debit slip. Membership fees of LAPADA are UK tax deductible. In addition the savings available to members, both directly and indirectly, can easily exceed the annual subscription.

Election Process

All applications are acknowledged. Both trade and bank references will then be taken up and it is likely that other informal references will also be sought, particularly regarding integrity, knowledge and experience. There may also be an informal meeting with an applicant and/or a visit to their premises.

Once all this information has been assembled, which can take six or more weeks, the application is considered at the next meeting of the Board of Directors of the Association. This decision is final and is immediately conveyed to the applicant. If the applicant has been accepted for membership, this will start on receipt by the Association of direct debit instructions or the first year's subscription. A full 'joining pack' is sent to all new members.

NAME OF BUSINESS

This is the name under which membership will be registered

PROPRIETOR/S SURNAME (Mr / Mrs / Miss / Ms / Other)

FORENAME/S

YOUR CONTACT DETAILS

This is the address we will use to promote your business and it will be published in our Directory of Members and on our website.

BUSINESS ADDRESS

POSTCODE

BUSINESS TELEPHONE

BUSINESS FAX

MOBILE TELEPHONE

WEBSITE ADDRESS

EMAIL ADDRESS

MAILING ADDRESS AND TELEPHONE NUMBER

- not for publication, if different from above

POSTCODE

DOES YOUR APPLICATION RELATE TO LAPADA MODERN?

 Yes No

DO YOU TRADE 'BY APPOINTMENT ONLY'?

 Yes No

DO YOU DEAL WITH THE TRADE ONLY?

 Yes No

DO YOU TRADE FROM (tick those appropriate)

 Shop / Gallery Antiques Centre Warehouse Fairs Private Residence

WHAT PERCENTAGE OF YOUR BUSINESS IS

Trade % Private % Direct shipping %

MAIN STOCK

(e.g. silver, oil paintings, 18th C, English Furniture)

DO YOU STOCK REPRODUCTIONS?

 Yes NoIF SO WHAT PERCENTAGE OF YOUR STOCK %

IS SUCH STOCK CLEARLY LABELLED?

 Yes No

IS IT DISPLAYED SEPARATELY FROM PERIOD ITEMS?

 Yes No

NUMBER OF YEARS PROPRIETOR HAS BEEN IN THE TRADE

 YearsYEAR THE BUSINESS WAS FOUNDED

DO YOU BELONG TO ANY OTHER PROFESSIONAL TRADE ASSOCIATION AND IF SO WHICH?

VAT REGISTRATION/NATIONAL SALES TAX NUMBER

HOW WOULD YOU LIKE TO PAY?

Direct Debit Monthly Quarterly Annually

BANK REFERENCE: NAME AND ADDRESS OF BANK

TRADE REFERENCES: *Please name as referees two professional dealers (at least one of whom should be a current LAPADA member) who have known you for a minimum of three years.*

NAME, ADDRESS, TELEPHONE NUMBER

NAME, ADDRESS, TELEPHONE NUMBER

DECLARATION

I have read and accept the Terms and Conditions and I understand that compliance with the LAPADA By-laws and Code of Practice and payment of the annual subscription are conditions of my membership of the association.

SIGNED

DATE

DATA PROTECTION

If you do not want us to pass on your address to LAPADA fairs organisers or companies that provide special services to LAPADA Members please tick this box **WHEN COMPLETED THIS FORM SHOULD BE POSTED, TOGETHER WITH THE REGISTRATION FEE, TO:
LAPADA, 535 King's Road, Chelsea, London SW10 0SZ****INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY DIRECT DEBITS***Originator's Identification No. 858653*

Please complete the details below to instruct your Bank/ Building Society to make payments directly from your account in respect of your LAPADA subscription and return it to:

LAPADA, 535 Kings Road, Chelsea, London SW10 0SZ

I/We wish to pay: (please tick one box)

 monthly quarterly annually

To The Manager

 Bank/Building Society Address

Postcode

Account Number Bank Sort Code Name of Account Holder Address

Postcode

I instruct you to pay my direct debits from my account at the request of LAPADA. The amounts are variable and may be debited on various dates. I understand that LAPADA may change the amounts and dates only after giving me prior notice. I will inform the Bank/ Building Society in writing if I wish to cancel this instruction. I understand that if any direct debit is paid which breaks the terms of this instruction, the Bank/Building Society will make a full refund.

 Account holder's signature Date LAPADA Ref No*Bank/Building Societies may refuse to accept instructions to pay Direct Debits from some types of account.*